



Guru Gobind Singh Indraprastha University
(A State University established by the Government of NCT of Delhi)
Sector 16-C, Dwarka, New Delhi 110078



ACADEMIC AUDIT PROFORMA

Academic Session: 2024-25

Institution Name: ARMY INSTITUTE OF MANAGEMENT & TECHNOLOGY, GREATER NOIDA

Date of Audit:.....

Members of the Academic Audit Committee:

(i) (ii)

(iii) (iv)

(iv) (v)

A. Institute Information	
Name of the Institution	: ARMY INSTITUTE OF MANAGEMENT & TECHNOLOGY
Name of the Director/Principal	: Maj Gen (Dr) Rajendra Bana (Retd)
Address	: Plot No M-1, Pocket P-5, Distt: Gautam Buddh Nagar, Greater Noida, Uttar Pradesh, Pin-201315
	Mobile No. (Director/Principal) : +91-9873857228
	Telephone No. (Institution) : 0120-2343501, 0120-2343503
	Email ID : director@aimt.ac.in registrar@aimt.ac.in
	Institution website URL : www.aimt.ac.in

B. Details of Academic Programmes								
(a)	Academic Programmes							
	S. No.	Programme	Start Year	Regulatory Body	Sanctioned Intake in the Assessment Year			Total Students (for all years)
					1 st Shift	2 nd Shift	Total	
1.	MBA	2004	AICTE	120	0	120	101 (MBA-20 2 nd year) 110 (MBA-21 1 st year) [Total - 211]	
2.	BBA	2018	AICTE	60	0	60	37- (BBA-04, 3 rd year) 42- (BBA-05, 2 nd year) 59- (BBA-06, 1 st year) [Total - 138]	
3.	MBA (Analytics)	2023	AICTE	60	0	60	21 (MBA(A)-01, 2 nd year) 59 (MBA(A)-01, 1 st year) [Total - 80]	
4.								
5.								
(b)	Programme-wise list of faculty for the assessment year (to be uploaded under mandatory disclosures).							
(c)	Programme-wise Class-wise Time Table for the assessment year (to be uploaded under mandatory disclosures).							

1. Status of Accreditation

1(a)	Applicability of Accreditation:		
	NBA Only	:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	NAAC Only	:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
NBA and NAAC		:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1(b)	Status of Accreditation		
	NBA (Out of 25 scaled to 50, if only NBA accreditation applicable)	:	--
	NAAC (Out of 25 scaled to 50, if only NAAC accreditation is applicable)	:	
	NBA and NAAC (Out of 50, if both NAAC & NBA accreditation are applicable and marks would be awarded as per availability of accreditations, out of total of '25' marks each for NBA and NAAC)	:	--
			Marks (Max. Marks: 50)

2. Status of Teachers' Availability

As per statutory body (UGC, AICTE, BCI, NCTE, COA, RCI, NMC, AYUSH, etc.) norms or to be assessed for UG as 1:20, PG as 1:15.

2(a)	Total No. of Students						
	In UG	:	138				
	In PG	:	291				
2(b)	Number of Regular* Teachers						
	In UG	:	06 02 (visiting)				
	In PG	:	16 03 (visiting)				
	In UG and PG	:					
	Total	:	22 Regular 05 Visiting				
	Teachers' Ratio						
S. No.	Programme(s) and duration (in Years)	Sanctioned Intake x duration of the programme = total students (a)	No. of Required Teachers (b)	No. of Regular* Teachers Available			Student-Teacher Ratio (a/(c+d))
				Assistant Professor (Jr. Faculty) (c)	Associate Professor + Professors (Sr. Faculty) (d)	Cadre Ratio (d:c)	
1.	MBA (2 Year)	120 x 2 = 240	12	06+02	04	0.50	20:1
2.	BBA- (3 Year)	60 x 3 = 180	8	05+02	01	0.14	22.5:1
3.	MBA(A)- (2 Year)	60 x 2 = 120	6	05+01	01	0.16	20:1
	Total	540	26	16+05	06	0.28	20:1
						Marks (Max. Marks: 115)	

*Teacher who stayed for 90% of the time in a year.

Marks be awarded proportionate to the status of the faculty, for Required vs. Available.

Visiting / Adjunct Faculty shall be counted as per the norms.

List of faculty should be uploaded on website under mandatory disclosures.

If Student-Teacher Ratio is as per statutory body, Give full 65 marks, else give proportionate marks and if less than 50% give 0 marks.

If cadre ratio is as per statutory body, give full 50 marks, else give proportionate marks.

3. Quality of Teachers and Teaching

		No.	Details	Marks
3(a)	No. of teachers with Ph. D. (awarded)	16	3(a).pdf	
3(b)	No. of publications only in WoS/SCOPUS/PuBMed (UGC CARE Category-II) listed journals in the assessment year (List to be uploaded under mandatory disclosures) P1	04	3(b) P1.xlsx	
	No. of publications only in UGC-CARE (Category-I) listed journals in the assessment year (List to be uploaded under mandatory disclosures) P2	04	3(b) P2.xlsx	
	No. of publications only in any referred journal other than the above indexing (with ISSN No.) in the assessment year (List to be uploaded under mandatory disclosures) P3	02	3(b) P3.xlsx	
3(c)	(i) No. of publications in conferences in the assessment year (List to be uploaded under mandatory disclosures)			
	• Indexed by WoS/SCOPUS	0		
	• With ISBN Number	08	3(c)i.xlsx 3ci 8th Int Conf Proceeding.pdf	
	• Any other	-		
	(ii) No of Patents Published/Granted		3(c)ii.xlsx	
3(d)	No. of Books Authored/ Edited Books / Book Chapters published with ISBN (List to be uploaded under mandatory disclosures)	06	3(d).xlsx	
3(e)	Course/teaching plan with details of number of lectures on each unit of curriculum, in the assessment year	100%	All Course of MBA & BBA	
3(f)	No. of courses on Learning Management System (LMS) Software other than youtube, ppt, etc. (List to be uploaded under mandatory disclosures)	19	3(f).pdf	
3(g)	Classrooms available with mounted projectors and ICT facilities (Geo tagged photos should be uploaded and available under mandatory disclosures)	10	3(g).pdf	
3(h)	Percentage of teachers using ICT for teaching (having PPTs, Videos, etc.)	100%		
	Marks (Maximum Marks: 100)			
	List of Total number of publications for the assessment year to be uploaded at the Website under mandatory disclosures			

4. Institutional Support for Faculty Development

		Details	Marks
4(a)	Documentary evidence of awards like best teacher/best researcher with implementation, etc. (Upload report)	: 4(a).pdf	
4(b)	Documentary evidence of mechanism and its utilisation for grant of study leave to teachers with full pay for faculty to pursue higher studies at other institutions (Upload report with List)	: SOP-4(b).pdf Nil Utilisation in AY 2024-25	
4(c)	Documentary evidence of grant of funds to teachers to attend conferences, or seminars, or FDP, or workshops, etc. including registration fee, TA/DA, and grant of special casual leave or duty leave for this purpose (Upload report with List)	: 04 Faculty members 4(c).pdf	
4(d)	Individual computing facilities with Internet provided to teachers	: 4(d&e).pdf	
4(e)	Internet facility (To every teacher)	: 4(d&e).pdf	
		Marks (Maximum Marks: 40)	

5. Framework for Students' Grievance Redressal Mechanism

		Details	Marks
5(a)	Availability of Students' Grievance Redressal Committee (SGRC) and its compliance with UGC's Regulations 2012 (Upload List with notification)	: 5(a).pdf	
5(b)	Whether the Grievance Redressal Committee has elected students representative?	: Yes	
5(c)	Whether meticulous and verifiable documentations of the proceedings of Students' Grievance Redressal Committee is maintained (upload relevant minutes)	: 5(a).pdf NIL Cases	
5(d)	Availability of Psychiatrist, Psychologist and professional students counsellors (Upload List with schedule and notification)	: Yes 5(a).pdf	
5(e)	Whether the institute has published/notified prominently the details of SGRC on website	: Yes 5(a).pdf	
5(f)	Whether students are satisfied with the effectiveness of the SGRC (upload survey report)	: Yes	
5(g)	Whether reports of the proceedings of SGRC is sent to the University every semester	:	
		Marks (Maximum Marks: 100)	

6. Institutional Support for University Examinations (during the Assessment Year)

		Details	Marks
6	Percentage of faculty participation in university examinations as evaluators / university representatives	: 20/22 [6(a).pdf , 6(b).pdf]	
		Marks (Maximum Marks: 30)	

7. Status of Library

7(a)	Books Total Books Added During the year :31 Total Volumes Added During the Year:226						
	S. No.	Programme	Title (a)	Volume (b)	Score	Details	Marks
	1.	MBA	3766	13682		7(a).pdf	
	2.	MBA Analytics	95	2460			
	3.	BBA	494	1350			
4.							
				Total Score	1.62		
						Marks (Maximum Marks: 70)	
7(b)	Journals No of Journals Added or Discontinued during the year: Added: 02 Discontinued:02 Does the Journals cover all the disciplines offered by the College: Yes/No <i>Upload the list of all Journals under mandatory disclosures.</i>						
	S. No.	Type of Journal	No. of Journals	Ratio (Cap to 1)	Details	Marks	
	1.	Indian	a = 26	a/12 =1	7(b).pdf		
	2.	International	b = 09	b/3 =1			
							Marks (Max. Marks: 30)
						Total Marks [7(a) + 7(b)] (Max. Marks: 100)	

8. Status of Laboratories

8(a)				Details	Marks		
	Status of Laboratories other than Computer Lab (as required by statutory body)			<i>(Upload the images of the labs with list under mandatory disclosures)</i>			
	(i)	Number of Labs					
	(ii)	Status of Instruments / Equipments					
	(iii)	Up-gradation undertaken as per new technological developments and requirements of the course curriculum (Provide Details)					
					Marks (Max. Marks: 50)		
8(b)	Status of Computer Labs (UG: 1 per 6 students; PG: 1 per 3 students across all years or as per statutory body)						
	(i)	Total Number of computers available in labs	103	8(b).pdf			
	(ii)	Total number of available licensed software required as per course curriculum (as required by statutory body)		11	8(b).pdf		
	(iii)	Quality of Internet connectivity			Excellent Quality with 1000 Mbps of ILL		
						Marks (Max. Marks: 50)	
					Total Marks [8(a) + 8(b)] (Max. Marks: 100)		

9. Co-Curricular Activities Conducted by the Institution (Assessment Year)

9(a)	Conferences Organized (Brochures, Proceedings, Resource persons/session chairs to be provided under disclosures)	No.	Details	Marks
	International/ National Conferences : <input checked="" type="checkbox"/> 01		9(a).pdf	
	Proceedings are indexed with WoS / SCOPUS : <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		https://aimt.ac.in/pdfs/conference/2025/08th%20International%20Conference%20Report_22.03.2025.pdf	
	Proceedings with ISBN Only : <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	Proceedings without ISBN : <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		3(c)i.pdf	
9(b)	Seminars Organized (02 Half Day Seminars may be considered as One Full Day Seminar). Brochures, Resource persons/session chairs to be provided under disclosures. <i>Guest Lectures not to be included</i> .			
	No. of One Day Seminar : 1		9b.(i).pdf 9b.pdf	
9(c)	No. of Half Day Seminar : 1			
	Faculty / Management Development Programme Organized (At least one week/5days duration). Details to be provided with Brochures, Resource persons, etc. under disclosures. <i>Guest Lectures not to be included</i>			
9(d)	FDP/MDP : 1		9c.pdf	
	Workshops Organized (Details to be provided with Brochures, Resource persons, etc. under disclosures. <i>Guest Lectures not to be included</i>)			
9(e)	No. of Workshop : 2		9(d).pdf, 9(d)1.pdf, 9(d)2.pdf, 9(d)3.pdf,	
	Short Term / Value Added Programmes Organised (Details to be provided with Brochure, Participants, etc. under disclosures)			
9(f)	No. of Programme : 1		9(e) Bajaj Finserv.pdf	
	Webinars / Online Extension Lectures Organised (Details to be provided under disclosures)			
	No. of Lectures : -			
				Marks (Max. Marks: 100)

10. Publications of the Institutions

10(a)	Publication of Journal(s)	No.	Details	Marks
	International / National Journal : <input checked="" type="checkbox"/>		https://journalskart.com/journals/aimt	
	Frequency : Monthly / Quarterly / Half Yearly / Yearly			
	Publisher : AIMT			
	Indexed at WoS/SCOPUS : <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	Indexed in UGC-CARE : <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	Any other Indexing (please specify) : <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
	No indexing : <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
10(b)	Publication of Newsletters and Magazines			
	Magazine : Manthan		10(b) Magazine.pdf 10(b) Newsletter.pdf	
	Frequency : Monthly / Quarterly / Half Yearly / Yearly			
	Publication Type : <input type="checkbox"/> Print <input checked="" type="checkbox"/> Online			
	Newsletter : AIMT INSIGHTS			
	Frequency : Monthly / Quarterly / Half Yearly / Yearly			
	Publication Type : <input type="checkbox"/> Print <input checked="" type="checkbox"/> Online			
				Marks (Max. Marks: 40)

11. Students' Personality Development Activities

11(a)	Activities like mock interview, role play, group discussions, quizzes, workshops, competitions, etc.			
	Activities	No.	Details	Marks
	Mock Interview	:	2	
	Role Play	:	3	
	Group Discussion	:	4	
	Workshop	:	1	
	Competition	:	3	
11(b)	Personality development labs, Provisions for trained faculty to conduct practical sessions and existence of qualified student counsellors			
	Personality development labs	:	01	
	Availability of trained faculty to conduct practical sessions	:	-	
	Availability of student counsellor	:	Yes (1)	
	Existence of NSS/NCC Technical and Cultural Clubs/Societies		Yes	11(b).pdf 10(b)Newsletter.pdf
11(c)	Sports facilities in the Institutions			
	Indoor facilities	:	3	
	Outdoor facilities	:	6	
	Sport Equipments	:	Available for all 09 sports	
				Marks
				(Max. Marks: 35)

12. Status of Placement

Details of Placements			No.	Details (Student wise placement list)	Marks
(i)	Total No. of Students having Passed out (in that Assessment Year)	:	159	12(i) BBA(2022-25).xlsx 12(i) MBA(2023-25).xlsx 12(i) MBA(A)(2023-25).xlsx 12(ii,iii,iv)Placement Data of BBA, MBA, MBA(A) 12(vii) List of Companies visited AIMT2024-25	
(ii)	Total No. of Students, who are eligible and have registered for Placements (a)	:	120		
(iii)	Total No. of students going for Higher Education (b)	:	32		
(iv)	Total No. of Students having been placed (c)	:	120		
(v)	Total No. of Students placed + Higher Education (d=b+c)	:	152		
(vi)	Total Percentage (%age) of Placements + Higher Education {e= (d/a) * 100}	:	95.59 %		
(vii)	No. of companies visited the campus	:	128		
(viii)	Average salary offered	MBA, MBA(A) BBA	7LPA 4.2LPA		
(ix)	Existence of training and placement office with TP Officer	:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
(x)	No of Entrepreneurship activities conducted with any Startups (provide details)	:	1	9(d)3 EDP E-cell.pdf	
	Marks (Max. Marks: 60)				
	Note: Eligible and registered students shall be considered as total count of students to be placed				

13. General Parameters about the Institution

Upload pictures under mandatory disclosures on the website				Details	Marks
(i)	Individual seating arrangements for faculty with suitable furniture	:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4(d&e).pdf	
(ii)	Institution Website URL	:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	www.aimt.ac.in	
(iii)	Common rooms for girls (separate)	:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
(iv)	Cleanliness of toilets	:	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Bad		
(v)	Students' canteen and drinking water arrangements	:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	https://aimt.ac.in/facilities/	
					Marks (Max. Marks: 30)

14. Other Facilities Available in the Institute (Based on Feedback)

		Details	Marks
14(a)	Feedback from the Faculty/Employers Collected: Analysed: Action taken: (on parameters like salary as per norms, leaves, research facility, recognition of their contributions, their respect, promotions, and overall academic environment). <i>Details of Feedback analysis and action taken if any to be provided under disclosures.</i>	: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	14(a) Employer Feedback.pdf
14(b)	Feedback from the Students/Alumni Collected: Analysed: Action taken: (on parameters like teaching environment, regularity of classes, availability of teachers outside classes, support for conducting extra – curricular activities such as field visits, cultural festivals etc., administrative support, career guidance, counselling, support for training and placements, and student's interaction with experts from industry and academia) <i>Details of Feedback analysis and action taken if any to be provided under disclosures.</i>	: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	14(b) Student Feedback.pdf 14(b) Alumni Feedback.pdf
			Marks (Max. Marks: 50)

15. Removal / Completions of Identified Deficiencies

Removal / Completions of deficiencies, as identified in previous Academic Audit (If last year, there was no audit, then no marks to be awarded, and the maximum marks component of this parameter not to be counted in total marks). Only deficiencies, as deviations from the standard norms, to be considered.

			No.	Details	Marks
	(i)	No. of deficiencies identified in last report (a)	:	3	
	(ii)	No of deficiencies removed / completed (b)	:	3	
					Marks (Max. Marks: 50)

16. Summary of Marks

S. No.	Name of the parameters	Maximum Marks	Marks Obtained	Remarks
1.	Status of Accreditation	50		
2.	Status of Teachers' Availability	115		
3.	Quality of Teachers and Teaching	100		
4.	Institutional Support for Faculty Development	40		
5.	Framework for Students' Grievance Redressal Mechanism	100		
6.	Institutional Support for University Examinations	30		
7.	Status of Library	100		
8.	Status of Laboratories	100		
9.	Co-Curricular Activities Conducted by the Institution	100		
10.	Publications of the Institutions	40		
11.	Students' Personality Development Activities	35		
12.	Status of Placement	60		
13.	General Parameters about the Institution	30		
14.	Other Facilities Available in the Institute	50		
15.	Removal / Completions of Identified Deficiencies	50		
Total Marks		1000		
Percentage (%age) Obtained				

17. Adherence of the Schedule

Adherence of time schedule for 1st and 2nd Shift Programmes Yes No For Institutions, not adhering to schedule, ask for written explanations.

18. Deficiencies Identified (only deviations from the standard norms, to be mentioned here):

S. No.	Details of the identified deficiencies
1.	
2.	
3.	
4.	
5.	

19. Overall Observations and Recommendations

S. No.	Observations and Recommendations
1.	
2.	
3.	
4.	
5.	
6.	
7.	

Name and Signature of the Members of Academic Audit Committee

(i)

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